

VICE PRESIDENT FOR FINANCE AND ADMINISTRATION

Mills is an independent liberal arts college for women with graduate programs for women and men. The College educates students to think critically and communicate responsibly and effectively, to accept the challenges of their creative visions, and to acquire the knowledge and skills necessary to effect thoughtful changes in a global, multicultural society.

As the Chief Financial Officer, the VPF oversees and is responsible for all financial matters of the College. He/she provides business and financial analysis for organizational planning and decision making; while offering clear, succinct analyses of financial results and trends for the President, the Cabinet Members, and the Board of Trustee. Collaborating with the President, Provost, and Budget Committee, he/she will develop and recommend annual operating, capital, and program budgets.

QUALIFICATIONS: Candidates must have a business degree or credential. An MBA is preferred. The successful candidate will have at least ten years of progressive leadership within finance, accounting, and administration ideally in higher education. The Vice President will have a proven track record in alternative financial modeling and revenue generation. The ideal candidate will be a highly energetic, compassionate, and collaborative leader who possesses superb management skills and experience working within a dynamic institution. A strong track record in handling the complex issues facing higher education and proven experience developing financial strategies support the academic and strategic priorities are essential.

SEARCH FIRM CONTACT INFORMATION: Mills College has retained the services of Diversified Search for this key assignment. Inquiries, nominations, or applications (including a cover letter and resume/curriculum vitae) should be directed electronically and in confidence, to: **Michelle R.S. Bonoan, Managing Director**, Michelle.Bonoan@divsearch.com and/or **Betty Hasler, Managing Director** Betty.Hasler@divsearch.com

EOE

Mills College is an equal opportunity employer.