

# APPLYING FOR A FEDERAL PERKINS LOAN

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## **STEP 1: Entrance Loan Counseling – New Borrowers Only (online)**

1. Go to [www.edfund.org](http://www.edfund.org)
2. Click on the red EDTE\$T icon at the top of the page
3. Follow the instructions under Student Access
4. **Select “Perkins Entrance” as your Exam Type**
5. Submit the results of your loan counseling by clicking the “**Submit Results**” button

*Note: it is not necessary to submit a paper copy of the confirmation page to the M Center.*

## **STEP 2: Master Promissory Note – New Borrowers Only (only available in the M Center)**

1. Fill in your name, last name first
2. Fill in your permanent address, not your local address
3. Fill in your social security number
4. Fill in your date of birth
5. Fill in your permanent telephone number
6. If you have a driver’s license, fill in the number and state of issue
7. Read the entire form, front and back, then sign and date it at the bottom

## **STEP 3: Loan Request Statement – All Borrowers (see next page)**

1. Fill in your social security number
2. Fill in your last name, first name, and middle initial
3. Fill in the amount requested\*
4. Read and initial all the statements
5. Sign and date the form at the bottom

*\*The amount for which you are eligible is indicated on your financial aid award letter and online in the financial aid section of your myMILLS account. Do not enter an amount in excess of the amount indicated on your award, as this will result in a delay in the processing of your Perkins Loan. To access your myMILLS account, click on the “PORTAL” tab at the bottom of the home page on the Mills website and follow the instructions.*

## **STEP 4: Return Completed Documents to the M Center**

Return the **Federal Perkins Loan Request Statement** to the M Center at Mills College. New borrowers should also complete a **Federal Perkins Loan Master Promissory Note** in person at the M Center.

Mills College - M Center  
5000 MacArthur Blvd.  
Oakland, CA 94613

*If you have questions or need assistance, please contact the M Center by phone at 510.430.2000 or by email at [stuaccts@mills.edu](mailto:stuaccts@mills.edu).*

**FEDERAL PERKINS LOAN REQUEST STATEMENT**  
**2007-2008**

SSN:    -   -

Name: \_\_\_\_\_  
Last First Middle Initial

Permanent Address: \_\_\_\_\_  
Street City State Zip

**Amount requested:**

(Refer to your award letter or the financial aid section of your myMILLS account for maximum eligibility.)

,    .

**I request this loan to cover the following period of enrollment:**

\_\_\_ Academic Year 2007-2008

\_\_\_ Fall 2007 only

\_\_\_ Spring 2008 only

**Please read and initial next to the following statements:**

\_\_\_ I understand that this loan is to be used for educational purposes while attending Mills College and I will use the proceeds from this loan accordingly. I also understand that this and any other student loan that I may have acquired must be repaid with interest.

\_\_\_ I understand that I have a signed Master Promissory Note (MPN) and that I may receive additional loans in the future using this MPN, and that all debts acquired under this MPN are fully enforceable under a court of law.

\_\_\_ I understand that I need to complete an exit interview when I leave Mills College and that the M Center will be my billing contact along with a billing agency, Affiliated Computer Services (ACS).

\_\_\_ I understand all the deferment and cancellation conditions on this loan and have retained a copy of the MPN.

**My signature below constitutes my request for a loan under the original Master Promissory Note according to Title IV of the Higher Education Act of 1965.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Return this form to: Mills College, M Center, 5000 MacArthur Blvd. Oakland, CA 94613  
Phone: 510.430.2000 Fax: 510.430.2003 Email: stuacct@mills.edu