

APPLYING FOR A FEDERAL STAFFORD LOAN

IMPORTANT NOTES:

- 1) YOU CAN APPLY FOR A STAFFORD LOAN ONLY IF YOU HAVE FILED A 2007-2008 FAFSA AND HAVE RECEIVED A 2007-2008 FINANCIAL AID AWARD LETTER FROM THE M CENTER AT MILLS WHICH INDICATES ELIGIBILITY FOR A STAFFORD LOAN.
- 2) STEPS ONE AND TWO ARE TO BE COMPLETED ONLY BY STUDENTS WHO HAVE NOT BORROWED THROUGH THE STAFFORD LOAN PROGRAM WHILE ATTENDING MILLS.

STEP 1 (New borrowers only)

Complete online Entrance Loan Counseling at www.edfund.org. Click on the red EDTEST icon at the top of the page and follow the instructions. Be sure to electronically submit the results of your loan counseling by clicking the “**Submit Results**” button. Note: it is not necessary to submit a paper copy of the results or the confirmation page to the M Center.

STEP 2 (New borrowers only)

Complete an online Federal Stafford Loan Master Promissory Note using the Stafford Loan portal at www.edfund.org. Click on the “Students and Parents” bar at the top of the page. Then click on “EDFUND Loan Portal” and follow the instructions. Please note that the choice of lender is always at your discretion. If you wish to use a lender not indicated on the list, please contact that lender directly or refer to the lender’s website for instructions on completing the Federal Stafford Loan Master Promissory Note. The school code for Mills College is 001238.

STEP 3 (All borrowers)

Complete the Federal Stafford Loan Request Statement (enclosed). Please note:

- The amounts for which you are eligible are indicated on your financial aid award letter and online in the financial aid section of your myMILLS account. Do not enter amounts in excess of the amounts indicated on your award letter, as this will result in a delay in the processing of your Stafford Loan. To access your myMILLS account, click on the “**PORTAL**” tab at the bottom of the home page on the Mills website and follow the instructions.
- The lender indicated on this form must be the same lender for which you completed a Federal Stafford Loan Master Promissory Note.
- Return the Federal Stafford Loan Request Statement to the M Center at Mills College. Do not mail this form to your lender.

If you have questions or need assistance, please contact the M Center by phone at 510.430.2000 or by email at finaid@mills.edu.

**FEDERAL STAFFORD LOAN REQUEST STATEMENT
2007-2008**

SSN : --

Name: First _____ M.I. _____ Last _____

Phone Number: _____ Email: _____

I. I request a loan for:

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Subsidized Stafford Loan

(refer to your award letter or the financial aid section of your myMILLS account for maximum eligibility)

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Unsubsidized Stafford Loan

(refer to your award letter or the financial aid section of your myMILLS account for maximum eligibility)

II. I request this loan from (please mark one box):

My previous lender on record

Indicate lender choice here _____

III. I request this loan to cover the following period(s) of enrollment:

(If your award letter indicates eligibility for both semesters, please be sure to check "Academic Year 2007-2008" and enter the amount requested for a full academic year in section I above.)

Academic Year 2007-2008

Fall 2007 only

Spring 2008 only

IV. Please check the following boxes after you have read each statement and then sign below.

I understand that this loan is to be used for educational purposes while attending Mills College, and I will use the proceeds from this loan accordingly. I also understand that this and any other student loan that I may have acquired must be repaid, with interest, and that I may be charged interest on some of my loan funds even while I am in school.

In addition, I understand that I must sign a Master Promissory Note (MPN) to get this loan (if I have not already done so), that I may receive additional loans in the future using this MPN, and that all debts acquired under this MPN are fully enforceable in the court of law.

I further understand that I must immediately notify my lender if my status as a student changes and that failure on my part to adhere to the terms and conditions of my loan may result in default and forfeiture of some of the benefits afforded me in this program.

Finally, I understand that I have other rights and responsibilities, and that if I am not fully aware of them, I will ask the financial aid office at my school to provide me with the information.

My signature below constitutes my request for a loan under the Federal Family Education Loan program for attendance at Mills College.

Signature: _____ Date: _____