

Mills College Study Abroad Application

Opportunities for international study are available to Mills undergraduates in their junior year through the approved study abroad programs listed in this application as well as the Mills International Exchange Program. International study programs are approved based on their ability to enhance and expand the student's liberal arts curriculum at Mills. Emphasis is placed on the immersion of the student into a particular culture. Students do not have to be language majors to qualify for international study; however, students studying abroad in either French- or Spanish-speaking countries must have two years of college-level study in that language or its equivalent.

Study Abroad Programs and Exchange Institutions

Mills College offers opportunities for studying abroad through the following programs:

- Academic Programs Abroad: Paris (APA)
- American University Center of Provence
- Arcadia University Center for Education Abroad
- Beijing Institute of Asian Studies
- Boston University International Programs, except International Honors Program
- Butler University Institute for Study Abroad
- Center for Cross-Cultural Study (CCCS)
- Central College - Mérida, Mexico only
- Council on International Education Exchange (CIEE)
- Denmark's International Study Program (DIS)
- Foundation for International Education (FIE)
- Institute for American Universities
- Konstanz University Program in Germany through Rutgers University
- Lewis and Clark College
- Marymount College – London; drama only
- Middlebury College Language Program
- New York University
- Sarah Lawrence College
- School for Field Studies (SFS)
- School for International Training (SIT)
- St. Olaf's College– Budapest Sem in Mathematics
- University of Minnesota International Development Programs in Ecuador, India, Kenya and Senegal

Mills College offers opportunities for International Exchange with the following institutions:

- Ewha Women's University, Seoul, South Korea
- Lingnan University, Tuen Mun, Hong Kong

Eligibility Requirements

- Entered Mills at least one semester prior to studying abroad and plan to return for the two semesters of senior residency required for all Mills degree candidates
- Minimum GPA of 3.0 at the time of application; no incomplete grades and satisfactory academic progress at time of departure.
- Must have junior class standing and have declared a major at the time of departure.
- All financial obligations to the College must be met.
- **Note:** If a student wishes to file a petition to waive any eligibility requirement must submit both the completed application and the petition two weeks prior to the application deadline to allow the International Studies Committee sufficient time to review.

Information on International Study

Students may visit Mills study abroad website at: http://www.mills.edu/academics/study_abroad/index.php for Information regarding international study programs. Consultation with a study abroad advisor and the student's academic advisor early in the process is required.

Application Process

To apply, students must complete the enclosed application and return it with all required information and signatures to the M Center. Students applying for international exchange must submit this application as well as a supplemental exchange application. Students are welcome to investigate study abroad programs, however may not apply without first completing the Mills College Study Abroad Application and receiving approval of eligibility from Mills to study abroad. Contact the study abroad advisor for region of interest or the M Center for more information.

Deadlines

Mills Applications for:

- Study Abroad: **March 15** for the Fall term or full year; **October 15** for the Spring term.
- International Exchange: **April 1** for fall, full year, or summer exchanges; **October 15** for spring semester exchanges.

Program/Institution Applications for:

- Study Abroad Programs: Deadlines vary but are usually **late October** for spring; **early April** for fall
- International Exchange Institutions:
 - Lingnan: **April 30** for fall and full year programs; **October 31** for spring
 - Ewha: **June 30** for fall and full year; **December 30** for spring

Notification of Eligibility

Students will receive notice from Mills College of their eligibility (upon approval) to study abroad. Once the student has applied to the international program of choice, she will be notified directly of her acceptance to the program, either by the program provider; or, in the case of the Mills College International Exchange Program, by the College. The student should submit a copy of the program acceptance notification to the M Center and sign the Intent to Participate in study abroad form.

Mills College Study Abroad Application

Please complete each part of this application. **Obtain all the required signatures in the order requested on this application.** Students applying to the Exchange Program will need to request a supplemental application for the specific institution.

PART I: Student Information

Student's Name: _____ Mills ID: _____

Campus Address: _____ Telephone: _____

Permanent Address: _____ Telephone: _____

Email: _____ Major: _____ Class Level: _____

Emergency Contact Name*: _____ Telephone: _____

Relationship to Student: _____

* Please list a person who can be contacted in the event of an emergency while you are abroad.

International Study Program

Semesters of Study: Fall Spring Summer (Exchange only) semester(s) of the _____ - _____ Academic Year.

Study Abroad Program: _____ Mills College International Exchange Program

Name of Foreign Institution: _____

Location: _____

Languages you understand/read/speak: _____

Other travel experiences: _____

Are you receiving financial aid? Yes No

Do you live on campus now? Yes No Do you plan to live on campus when you return? Yes No

Please read and check the following items:

- I understand that I must have **junior standing** to participate in international study.
- I understand that I must be **enrolled at Mills in the semester prior** to my going on international study.
- I understand that I must **have and maintain a Mills College cumulative grade point average of 3.0 or above** and cannot be on academic or disciplinary probation to qualify for international study.
- I understand that I must **return and enroll as a full-time student for my final two semesters** prior to receiving my Bachelor of Arts Degree or have been approved by the Academic Standing Committee to study abroad the first semester of my senior year.
- I understand that I may not have already reached the **maximum transfer credits** allowed (22).
- I understand that credits earned during international study are not final until an **official transcript** is received and evaluated by Mills College.

(Student's Signature)

(Date)

Mills College Study Abroad Application

Complete Parts II through VIII. Once this application is complete, please return it to the M Center. The appropriate application for the program to which you are applying will be provided to you. **If you are applying for more than one program, you must complete a separate application for each program.** If you have any questions, contact the M Center at 510.430.2000.

Part II: Statement of Purpose

The Mills College International Study Committee requires that students applying to spend a year or a semester overseas prepare an essay of no more than 500 words describing their proposed program of study and showing how it relates to their curriculum at Mills. The essay should indicate specific ways in which international study will contribute to the applicant's major or other special field of study. The essay should be completed and a copy provided to the student's international study advisor and academic advisor and turned in with this application to the M Center.

Part III: Academic Records

I have reviewed the student's academic record at Mills College and consider her eligible to proceed with the application process for international study. In addition, I have reminded the student of her obligations with regard to maintaining satisfactory academic progress and her requirements regarding residency at Mills.

(Academic Records Signature)

(Date)

Student's Cum GPA: _____

Admit Status: _____ Grad Term: _____ Credits Completed: _____ In Progress: _____ Transfer: _____ Class Level: _____ Major Decl: _____

Part IV: Division of Student Life

In my estimation this student meets my expectation and the college's qualifications to participate.

(Division of Student Life Signature)

(Date)

(The Division of Student Life requires at least 24 hours notice for signatures and may require a personal interview.)

Part V: Financial Aid

This student has discussed with me the requirements for receiving financial aid, the billing process and her obligation to keep her student account current while participating in international study.

(Financial Aid Signature)

(Date)

Part VI: International Study Advisor's Signature

A list of the International Study Advisors is available at the following website:

http://www.mills.edu/academics/study_abroad/faq.php#Who_is_my_study_abroad

I have reviewed the student's Statement of Purpose and have discussed with the student her responsibilities in participating in international study. In my estimation this student meets my expectation and the college's qualifications to participate.

(International Study Advisor's Signature)

(Date)

