Mills College - M Center
Enrollment Verification Request Form

1. Enrollment Verification includes the following:
   - Class standing
   - Current enrollment status
     - Full time/Part time
     - Number of credits
   - Degree awarded or pending
   - Enrollment history
   - Explanation of full-time status
   - Expected graduation date and term
   - Field of study
   - Last term attended
   - Terms attended
   - Term dates

2. Enrollment verifications certify past and current semesters. For enrollment verifications for a future semester, **the student must be registered in classes** and the following disclaimer will be printed on the verification: "The verification of any future term noted here is based solely on the student's registration and cannot be verified officially until instruction has begun."

3. Allow two working days for requests to be completed.

Name: _____ Mills ID/SS#: _____
Last First M.I.

For pick up: ❑ Yes ❑ No

Semester(s) to be verified: ❑ FA/Yr _____ ❑ SP/Yr _____

If no, mail to: _____

Signature: _____ Date: _____

❑ Check here to include GPA verification