

Mills College – M Center – Academic Records
Change of Graduate Major Concentration or MBA Status

1. This form shall be used by *graduate students* requesting to change a major area or concentration within their graduate program or school. Programs not listed on this form require that an application for admission be submitted to the Office of Graduate Admission.
2. In consultation with your advisor complete each section of this form and mark the NEW emphasis below.
3. Submit this form, with required signatures, to the M Center.
4. **The number of semesters of financial aid eligibility is established by the initial graduation date defined by the M Center upon your entrance to Mills. An extension of graduation date will not necessarily result in an extension of financial aid eligibility. Contact the Financial Aid office for more information.**

SECTION I

Name: _____

Last

First

M.I.

Mills ID: _____ Term/Year Admitted to Mills: _____

Phone Number: _____ Email Address: _____

Current Degree (check all that apply): EDD MA MBA MFA MPP Certificate Credential

Current Major with Concentration/Emphasis: _____

If applicable, please change my graduation term and year to: Fall Spring Summer 20_____
Year

SECTION II

Mark your NEW Concentration or Status

Computer Science

- Certificate in Computer Science 4770
- Master of Arts in Interdisciplinary Computer Science 6720

Dance

- Master of Arts in Dance 2710
- Master of Fine Arts in Dance 2840
- Emphasis in Choreography 2032
- Emphasis in Choreography & Performance 2048

English

- Master of Arts in English & American Lit 3710
- Master of Fine Arts in Creative Writing 3810
 - Emphasis in Poetry 3017
 - Emphasis in Creative Non-Fiction 3016
 - Emphasis in Fiction 3015
- Master of Fine Arts in Book Art & CreatWrit 3019

Music

- Master of Arts in Music Composition 2730
- Master of Fine Arts in Elec Mus & Rec Media 2830
- Master of Fine Arts in Music Perform & Lit 2820

MBA*

- Full-time MBA Track FTMBA
- Part-time MBA Track PTMBA

MBA/Educational Leadership Joint Program*

- Full-time MBA/MA Track FTMBAMA
- Part-time MBA/MA Track PTMBAMA

Education Credential Programs

- Multiple Subject Credential
- Early Childhood Educ Concentration (MSP) 4622
- Elementary Educ Concentration (MSK) 4625
- Single Subject Credential
- Art (SSA) 4628
- English (SES) 4636
- Foreign Language (SFL) 4639
- Math (SMS) 4634
- Science (SSS) 4635
- Social Studies (SST) 4629
- Early Childhood Special Educ Credential (ECSES) 4623

Early Childhood Education

- Master of Arts in Education 4615
 - Emphasis in Teaching (MEET) 4701
 - Emphasis in Early Childhood Education 4637
 - Emphasis in Ldship in Early Childhood 4641
 - Emphasis in Child Life 4638
 - Emphasis in Child Life in Hospitals 4638

Educational Leadership

- Doctorate in Educational Leadership (EDD) 4631
 - Emphasis in Early Childhood 4637
- Master of Arts in Educational Leadership 4631
- Administrative Services Credential Program 4632

* Changing from full-time to part-time may impact your financial aid. Please contact the Graduate Financial Aid office for more information.

SECTION III

Please obtain the signatures listed below.

Student Signature: _____ Date: _____

Advisor Signature: _____ Printed Name: _____

Dean/Dept Chair Signature*: _____ Printed Name: _____

* My signature below indicates 1) the above-named student meets or surpasses *the current admission criteria* for the requested change; 2) I have reviewed and have in my possession any supplemental admissions documents (e.g. writing sample, portfolio, etc.) necessary for this change; and 3) I approve said request to change academic emphasis and/or concentration. A Dean's signature is required for programs with a Dean (e.g. English, Book Arts, Education, and Business).

M Center Use Only: Processed by: _____ Date: _____ CC: Student Accounts Notes: _____